



MINUTES of the OTAKI BRIDGE CLUB Committee

held at

Otaki Bridge Club, 75 Aotaki Street OTAKI

Wednesday 16 November 2022 at 10.30 am

1. Present

Pip Martin (Chair)	Tony Gilbert
Claudia Duncan	Robyn Ridgway
Mary Campbell-Cree	Barbara Aires
	Philippa Henderson

2. Apologies Lynne Eathorne, Faith Beyer.

3. Basia thanked the committee of the previous term. Pip thanked Basia for all the work she had done and presented her with a voucher. Basia left the meeting.

4. Previous Minutes

Moved: That the Minutes of the meeting held on 12 October are a true and accurate record.

Note that Pip a was present at the October meeting.

Mary/Pip/carried

5. Matters arising from the previous minutes not covered elsewhere

1. none

6. Correspondence

OUT - IN - Resignations from Yuri Bagci and Maree Cudby

Written confirmation from Kiwibank of the new term investment

Robyn/Tony/carried

7. Treasurer's Report

Mary explained the new format for reporting which will make it easier to see where our money is coming from and a breakdown of costs. The financial report had been circulated.

Moved that the Treasurer's report be accepted.

Mary/Claudia/carried

Moved that Claudia Duncan , Barbara Aires be signatories for the Otaki Bridge Club Kiwibank accounts.

Mary/Pip/carried

8. Administrative Issues

a.) Moved that Phiippa Henderson be Vice President subject to her acceptance.

Robyn/Phillippa/carried

b.) New meeting time: Date to be confirmed. Pip to email everyone as to the time. Either 5.00 or 5.30. Wednesday is better than Thursday to allow for continuity of lessons.

c.) Membership, 40th Anniversary and lessons items for upcoming meetings.

d.) Duties list;

Kitchen – Basia/Philippa
Grounds – Emily/Carolyn
Website – Basia
Programme book – Mary
Lessons – Claudia

Cleaning- Lynne
Maintenance- Andrew
Computer- Basia/Claudia
Banking – Tony
Keys – list in office plus key in lockbox

e.) Health and safety. Claudia discussed options and prices. Claudia moved that suitable apparatus for the disabled toilet be bought up to the value of \$250.00 ASAP after discussion with Bronny and Barry. **Claudia/ Mary/carried.**

f.) Andrew has explained that painting the roof will give us more time. Pip to ask her roofer son to check it out.

Andrew has mended and painted the holes in the outside wall below the office and reattached the outside gas pipe cover. Thank you,

g.) Robyn and Tony both proof read next year’s programme book. Mary received \$650 for sponsorship. It will go to print as soon as possible.

h.) **Moved** that Tuesday night’s play to read “Players must be seated by 7.15pm”

Barbara/Claudia/carried

i.) Basia still working on removal and cleaning of old computer .

j.) AGM matters. After discussion it was decided that a floating player wouldn’t work easily on Tuesday nights. Works well on Monday and Thursday sessions.

k.) Handicaps – Graeme and Pip.

Graeme would like back up scorers on Monday and Thursday afternoons. Robyn and Tony offered and will contact Graeme.

9.) General Business

a.) Christmas party on the 3rd December. 1.30 for 2.00 start. Bridge then dinner. Cost \$15.00/person. Robyn Mitchell and Liz Cornford to do the catering. Barbara and Basia to buy the drinks. Robyn will collect the meal money. Claudia and Barbara to compile and sell the raffles. Play and meal open to visitors. Pip to phone Tim re director. Pip to write and send a newsletter with details.

b.) No suggestions in the book

c.) Claudia is concerned about the dropping membership. Pip to talk to Vera. Committee members happy to phone around.

d.) Lessons. Claudia is happy to run these on a Wednesday evening beginning in March.

10.) **Next meeting to be confirmed. 3rd Wed of the month 5pm or 5.30 pm suggested.**

Meeting closed at 11.30AM

(Date)

_____(Chair)