

MINUTES of the OTAKI BRIDGE CLUB Committee
held at Otaki Bridge Club, 75 Aotaki Street OTAKI
Wednesday 8 February 2023 at 5.00PM

1. Present.

Pip Martin (President)	Lynne Eathorne	Tony Gilbert
Philippa Henderson		Claudia Duncan
Barbara Aires	Robyn Ridgway	Mary Campbell-Cree by proxy (Lynne)

2. Apologies Faith Bayer

3. Minutes of previous meeting

- Moved that the minutes of the meeting held on 11 January are a true and accurate record with the following wording amendments:
- Pip noted that the date of the of Thursday session opening for 2023 was discussed and agreed at the AGM.
- To include in the minutes the wording re the amount that the Committee may spend “be raised from \$6000 to \$10,000 without approval by a general meeting”.

Pip/Barbara/Carried

Action; Claudia

Matters Arising

- Pip received one response about the “emailing out of results” [supported ‘not’] so it was agreed to continue to email results until the new website has been set up, then provide help to members to navigate results on the site.
- An article about the upcoming 40th Anniversary and lessons was printed in Otaki Today.
- Writing the Rooms’ Hire Agreement is still in progress. Need to clarify our charges. Then can go on website. Pip to check if the insurance covers this. Action; Pip
- Officers have been updated on the Incorporated Societies Register and Claudia is the official contact person.

4. Correspondence

- In; Victoria Bridge Club, Wgtn, handbook
- NZBridge 2023 rankings
- Resignation from Bryan Green.
- Email with policy documents from Levin re their room hire.
- Emails from Mary and Basia regarding Basia working with the web designer, Milan Durovic, to set up the new website offline until ready to go live.
- Email from Almoner Joanne Gibbons with quote for new cards. Cost \$75 for 70 cards incl envelopes. Mary wants just 50 bought. Purchase moved by Tony/Pip/Carried. Pip to notify Joanne Action; Pip.
- Email re notes from David Martin on roof work needing to be done.
- Email from Incorporated Societies notifying confirmation of change of contact person.
- From Kiwibank with new signatories form for Mary

- Vector re meter upgrade to happen shortly
- **Out** : Email to New World Otaki re Xtra email address. NW are now updating their records to only have otakibridge@outlook.com
- Email and phonecall to Incorporated Societies Register to update the club officers
- Lyndsey O'Reilly, Otaki Women's Network re MiniBridge evening.

5. Monthly Financial Report

Moved that the Treasurer's January financials as emailed and presented by Lynne as proxy be accepted.
Mary/Lynne/Carried

- The club almost broke even this month.
- Robyn Ridgway is now a signatory for the Otaki Bridge Club.
- Table money was \$10 short one day. Pip to mention to table money collectors not to collect money till almost everyone is seated and collect the correct amount for each table.
- The missing \$3 for a sub has been paid.
- Claudia to update the Constitution Action; Claudia
- Mary has expressed her intention to resign as Treasurer. Pip to mention in the newsletter that a replacement Treasurer needs to be found. Action; Pip
- Basia is working with Milan to update our website.

7. Membership; Moved that the resignation from Bryan Green as an associate member be accepted.
Claudia/Pip/Carried

Action: Claudia

8. Building maintenance

- The carpet has been cleaned by Mr and Mrs Maintenance and paid for.
- Graeme has given Tim a new key. The lock is OK.
- Pip asked her roofer son to look at the roof and give an idea of the work needed with some indication of price. Twisty nails need to be replaced with screws as they are all popping and leaking, The ridge capping needs replacing. Barge flashings and tray need doing. A cover needs to be made for the old fan hole. Cladding needs more screws. The roof can then be painted (Andrew offered). 3 quotes are needed if we are to apply for a grant. Barbara to get quotes. Hopefully scaffolding etc can be left up for painting. Claudia to check with Tim/Basia about applying for a grant.

9. Health and safety

- 2 raised toilet seats have been put in the ladies' toilets for a trial - loaned. Pip to ask for comments in the newsletter. The mens' toilets are not user friendly for wheelchairs or walkers.
Action; Pip
- A second disability carpark is not required at the moment.

10. Lessons

Sheridan advertised on facebook and has had responses. An article has been written in Otaki Today about the 40th Anniversary and the upcoming lessons.

11. Tournaments and Socials

- Robyn asked what the Club needs to provide for the Kapiti Horowhenua Open Pairs (6 open sessions over autumn and spring 16 March, 20 April, 18 May, 21 Sept, 19 Oct, 16 Nov). Bridget is organizing it and sent a poster to all contributing clubs. Kevin Walker will direct and score. The Club will deal boards once we know how many are required. We are to supply supper. Cost \$5.00/session is paid to Wellington Bridge and we will be reimbursed. Registration and payment is online.
- 40th Anniversary: After discussion it was decided that the programme will be: Welcome and mingle at 12.00 with drinks. 12.30 for lunch which we will provide; cost \$15.00. Entertainment - something?? Bridge to start at 2.30. Perhaps utilize the RSA van. Philippa and Barbara to help Claudia find and phone past members. Vera has started a good list. An invitation to be created.

Action; Robyn, Claudia, Philippa, Barbara, Pip

12. Suggestion book.

- Hallway mats are dangerous for tripping. Lynne will roll them up and put away. One can go at the door in winter.

13. General Business

- Tuesday 'floater' is not working. Moved Tuesday "floater" be cancelled. Pip to write in the newsletter and announce on Tuesday. Lynne/Philippa/Carried
- Minibrige will be held at the Club Thursday 23rd February for the Otaki Woman's Network who arrive at 5.00 to mingle. Play to start about 5.30. Format on NZBridge website. Claudia to ask for cards to be dealt using Lesson 1. Members would be welcomed to help and/or play also. Action; Pip/Claudia
- Need to clarify club charity status for donation purposes.
- Reminder needed to other clubs re old xtramail address esp Wgtn club website., new outlook.com
- To clarify with NZBridge that our multigrade tournament 21 May, is to be face-to-face, not online.
- Pip reported that the handicap committee met and considered each member's handicap. Graeme, Tim, Tony G, Pip. Will have another look in 6 months.
- Liquor licences to follow up – Claudia.
- Uncollected books need delivery.
- Claudia explained that many Clubs have a "Recorder" and suggested further discussion at the next meeting.

Next meeting at 5.00PM Wednesday 8th March at 5.00PM

There being no further business Pip thanked all for their attendance and declared the meeting closed at 6.30pm