

**MINUTES of the OTAKI BRIDGE CLUB Committee**

held at

**Otaki Bridge Club, 75 Aotaki Street OTAKI**

**Wednesday 14 December 2022 at 5.00PM**

**1. Present**

Pip Martin (President)

Lynne Eathorne

Mary Campbell-Cree

Tony Gilbert

Philippa Henderson

Claudia Duncan

Faith Bayer

Robyn Ridgeway

**2. Apologies** Barbara Aires

**3. Matters Arising**

Previous meeting was at 10.00AM. No floating person on a Monday session

Lynne asked that the minutes be in a PDF format

**4. Minutes of previous meeting**

- a. Moved that the minutes of the meeting held on 16 November are a true and accurate record with the above changes. **Robyn/Tony/carried**

**5. Correspondence**

- a. **In** Resignations from Helen Walker, Kerry Gerritson, Anthea Black

Flyer re an online fundraiser

Kiwibank confirmation of the term deposit renewal

- b. **Out** Emails regarding the resignations (NB No action is to be taken with NZBridge until Confirmation with the member)

NZBridge changing the officers of the Club

Incorporated Societies Register (Basia)

Action;Claudia

Thank you letters to Robyn and Liz for the wonderful meal at the Xmas party . Claudia

Email to NZBridge to rename the May Multigrade tournament to “ 40<sup>th</sup> Anniversary Multigrade tournament”.

- c. Mary asked that committee emails be kept for the meeting unless necessary.

**6. Monthly Financial Report**

- a. Moved that the Treasurer’s report be accepted.

**Mary/Claudia/Carried**

- b. Claudia and Barbara are now authorized signatories

- c. 1. Mary suggested hiring out the club rooms to increase revenue. Pip to enquire with Levin re their arrangements and create a "hire policy". Action; Pip  
Advertise on Facebook: Sunny Otaki, OTK364, Otaki Bridge Club and Neighbourly
2. Faith suggested having sponsors for the tournaments

## 7. Membership

- a.) Moved that resignations from Helen Walker, Anthea Black and Kerry Gerritson be accepted. Note also resignations from Yuri Bagci and Maree Cudby were accepted  
**Claudia/Robyn/Carried**
- b.) Andrew asked Pip to reopen the discussion re "floaters" on a Tuesday evening. Pip to ask Vera if she would still be a "floater" in January. It was agreed to have a trial period of 3 months. Andrew offered to do February. Action;Pip  
Mary suggested that after reading Jane's email that Open players be phoned to discuss how the session could be improved/standard raised Action: Claudia  
Pip explained that Bridget suggested using Mini Bridge as a tool to encourage new members. Pip to organize with the Otaki Women's Group in February.  
Faith said that it's not only Otaki Club losing members.
- c.) Moved that Paul Taggart become an associate member of the Otaki Bridge Club.  
**Robyn/Claudia/Carried**  
Action;Claudia

## 8. Building maintenance.

Claudia explained that Vera had trouble getting to her car in the dark. Andrew's electrician replaced the sensors and the spotlights are working well so the high spotlight is not needed.

## 9. Health and safety

Claudia to bring the three options re the disability toilet to the next meeting.

## 10. Lessons

Beginning date is the 1<sup>st</sup> March. Pip's phone number to be also used in the ad. Claudia to contact Sheridan re flyers and noticeboard etc. Action:Claudia  
Flyer to be posted on Facebook Otaki sites as was done last year.

## 11. Tournaments and Socials

Pip emailed a review of the Christmas Social to be included on file.

There was a loss of \$88.00 but this was covered by the raffle.

Mary proposed that that tournaments/socials have a committee organizer. Robyn will do this. Claudia presented a template showing jobs that need to be done/organized.

Graeme is the Club Tournament Secretary .

Mary advised that a document exists for running tournaments and is available for the committee. NZBridge has notes on running tournaments which should be on file.

## 12. Suggestion book. No suggestions

## 13. General Business

a.) Claudia to email out a list of Club responsibilities

Action: Claudia

b.) Long term maintenance for next meeting

c.) Club handbook has been well received. Great compliments. Lynne expressed a vote of thanks to Mary for her hard work in creating a great book. Endorsed by all the committee. Pip said that next year we need to clarify starting dates etc. It was agreed that occurred at the AGM.

d.) Trophies and certificates Robyn and Claudia will investigate using different white paper.

e.) Graeme asked that we stop emailing results out at the end of sessions as this has caused problems. Pip to ask for feedback re the emailing of results in the newsletter. ACTION. Pip  
Next meeting: 5.00PM Wednesday 1<sup>st</sup> February after checking with Barbara

There being no further business Pip thanked all for their attendance and wished everyone Happy Christmas and declared the meeting closed at 6.30PM

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(Chair)

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(Date)