

**Otaki Bridge Club Committee Meeting**  
**Held at Otaki Bridge Club, 75 Aotaki Street, Otaki**  
**Wednesday 12 April 2023 at 5.00PM**

**Welcome:** Pip welcomed everyone .

**Present;**

Pip Martin (President)	Lynne Eathorne
Philippa Henderson	Tony Gilbert
Claudia Duncan	Barbara Aires
Robyn Ridgway	Iain Gillies (Incoming)

**Apologies.** Nil

**Confirmation of Minutes of previous meeting held 8<sup>th</sup> March 2023** Moved  
Pip/Robyn that the minutes be a true and accurate record. Carried

**Matters not arising elsewhere;** Barbara queried that the committee had agreed that the charge for the 40<sup>th</sup> anniversary social be \$15.00 per person. That was correct.

A copy of the updated constitution was now on the notice board. Claudia would print a copy if anyone wanted one.

The lower toilet seat had been returned to the hospital.

A reminder to Pip to put information in the weekly news about "The Recorder".

Action: **Pip**

**Correspondence.**

**In:** Emails from NZBridge ; Host responsibilities, January Board meeting, NZ Bridge newsletter. Jane Windle re settling in at Oamaru. Graham Cheater re Rubber Bridge Competition. Charities commission. Martyn Rew and Wellington Regional Bridge re Interclub Teams.

**OUT:** Charities Commission applicatio

**Treasurer's Report**

Moved that the Financial Report for March be accepted Iain/Claudia Carried. While Iain is away Claudia will pay with authorisation any invoices received. Iain recommended that Brent O'Hagan Electrical service the heat pumps as

quoted at a \$199. Iain to organise.

**Action: Iain**

Iain proposed that the delay in lesson sponsorship be accepted while the Charities Commission application goes through. Agreed.

We (as a committee) note that the sponsor was expecting to pay up to \$500.

**Membership.** Jane Windle's transfer has come through.

### **Building maintenance.**

- a. Roof. One quote was received for repairing and painting the roof. Other firms want a fee for quoting. After discussion the committee approved up to \$6000 for roof repair. It was decided to ask David Martin, roofer, to secure any leaks and redo the nails. Then we will wait until Spring to paint and complete the process with Andrew/Iain and /or volunteers. Pip and Barbara will do the grant application for painting and paint for the roof. **Action: Pip, Barbara**
- b. Switchboard. Iain to meet with the electrician in the coming week to discuss the switchboard. **Action; Iain**
- c. Heat pumps. Moved that the heat pumps be cleaned as per the quote \$199.00. Iain/Pip **Carried Action: Iain**

### **Health and safety.**

The lower toilet seat has been returned to the Health Centre

### **Lessons.**

Continue to go well . Thanks to Tony and Vera for their extra help.

Moved that Wednesday nights become Wednesday night Improvers available to all members. Claudia/Robyn **Carried**

Scorer and dealer will be required beginning Wednesday 7<sup>th</sup> June, Table money will be collected.

### **Tournaments and Socials.**

- a. Multigrade flyers have been emailed to all local clubs.

Robyn went over the "tournament jobs" list and filled in spaces. Barbara to put out a raffle box. **Action: Barbara**

The morning tea helpers and food providers list will be put on the front table. **Action: Claudia**

- b. 40<sup>th</sup> Anniversary. Pip and Basia to work on the flier.  
Vera has given Claudia a list of previous members to contact. Addresses or contact numbers need to be found.

**Suggestion Book.** There were no suggestions.

**General Business.**

- A,) Tuesday teams. Teams will not take place due to lack of entries. Dorothy has offered to run the event as Swiss Pairs from May 30<sup>th</sup> to June 13<sup>th</sup>. Thank you, Dorothy.
- b.) Honours' Board -no room to add new Life members-work in progress-Pip to discuss possible new one with Andrew. Action:**Pip**
- c.) Charities Commission requires details of all 9 committee members. We only have 8 – Claudia to clarify if we need another person.

Next meeting at 5.00PM Wednesday 10<sup>th</sup> May

There being no further business Pip thanked all for their attendance and declared the meeting closed at 6.35PM

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(Chair}

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(Date)