

Otaki Bridge Club Committee Meeting
Held at Otaki Bridge Club, 75 Aotaki Street, Otaki
Wednesday 10 May 2023 at 5.00PM

Welcome: Pip welcomed everyone. **Present;**

Pip Martin (President)	Lynne Eathorne
Philippa Henderson	Claudia Duncan
Barbara Aires	Robyn Ridgway

Apologies.

Iain Gillies, Tony Gilbert.

Minutes of previous meeting 12th April 2023

Pip/Philippa moved that the minutes be a true and accurate record. Carried

Matters not arising elsewhere; Heat pumps still to be serviced. Club bridge on Wednesday night will begin in July. Claudia wanted to give the learners more revision time. Basia is prepared to do Improvers lessons for all members.

Correspondence.

In: Emails

from NZBridge ; March update on law changes from Incorporated Societies, new masterpoints tournament charges from November, Otaki Floral Art and Garden Club, Mary Growcott re hiring the club rooms, Wellington Regional Bridge re local clubs meeting for regional and national updates. **OUT:** Charities Commission. Thank you note to lesson sponsor

Treasurer's Report

Moved that the Financial Report for April be accepted Iain/Claudia Carried.

Moved that Mary Campbell-Cree be removed as a signatory for the accounts.

Claudia/Robyn Carried.

Action: Claudia

Lesson sponsorship has been received. Thanks go out to the sponsor. Claudia to write to Iain regarding notification of payments that need to be authorised.

Action; Claudia

Membership. John Goldsmith has an overdue sub.

Building maintenance.

- a. Roof. Iain and Andrew inspected the roof and will deal with any work in the spring.
- b. Switchboard. Barbara has received a quote to update the switchboard and outside lighting. Moved that Barbara get a 2nd quote . Pip/Barbara Carried

Action; Barbara

- c. Office key. Moved that Lynne replace the current lock with a digital lock.
Lynne/Claudia Carried. Cost approx. \$160.00 **Action:Lynne**

Health and safety.

The playing room needs another fire extinguisher and the reel be put out of action. Present extinguishers need to be serviced. Moved that another fire extinguisher be purchased.

Claudia/ Barbara Carried.

Barbara to discuss with Mark Learmonth(Stay Safe Fire Protection)

Action:Barbara

Notices are required with the extinguishers.

Pip and Barbara to create a room safety data sheet to go on the wall. Also have available photos of the room layout when people are hiring the room so that it can be put back to normal.

Moved a returnable bond of \$100 be required when the room is hired. Lynne/Claudia Carried

Committee members are prepared to open and close the rooms when required.

Lessons. Are going well. Revision and tricks of the trade to happen til July.

Thank you so much to our sponsor.

Wednesday club sessions to begin in July.

Tournaments and Socials.

- a. Multigrade 21st May. 13 tables registered to date.
Robyn is well organised. Raffle box is filling. A substitute pair is required.
- b. 40th Anniversary Social. Pip to update the invitation which will be emailed and sent out.
Vera has supplied a list of former and current long term members. Still a few people to be located.
Other preparations in hand.

Suggestion Book. There were no suggestions.

General Business.

a.) Honours' Board -The names of the life-members will be realigned into 2 columns to make space for future names. Pip to ask Emily to organise.

Action:Pip

b.) Charities Commission application will take about 10 weeks to complete.

c.) Hire policy. Pip to complete the contract.

Action:Pip

Otaki Floral Art and Garden Club would like to hold monthly meetings beginning June27th.

d.) Tuesday night Teams has been changed to a Swiss Pairs event and will require at least 5 tables for the competition to take place. Dorothy to organise.

Next meeting at 5.00PM Wednesday 14th June.

There being no further business Pip thanked all for their attendance and declared the meeting closed at 6.30PM

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(Chair}

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(Date)